TERMS & CONDITIONS FOR QUALIFICATIONS, COURSES AND EXAMINATIONS

Last updated: 8th February 2026
Applies to: All qualifications, courses, assessments and examinations delivered by or through I-PATH

1. Introduction and Status of These Terms

1.1 These Terms & Conditions set out the contractual relationship between International Performing Arts & Theatre Limited ("I-PATH", "we", "us", "our") and you, the customer.

1.2 By submitting an entry for a qualification, course or examination, you confirm that you have read, understood and agreed to these Terms & Conditions. They apply from the point of entry and form a legally binding agreement.

1.3 These Terms & Conditions apply alongside:

- qualification specifications and handbooks
- published I-PATH policies and procedures
- centre approval requirements (where applicable)

1.4 Where there is any conflict between these Terms & Conditions and a published I-PATH policy, the policy takes precedence.

2. Definitions

2.1 **Entrant**
The individual or organisation submitting the entry. This may include:

- the candidate/learner
- a parent or carer
- an approved I-PATH centre
- an individual teacher entering candidates

2.2 **Candidate / Learner**
The individual undertaking the qualification, course or examination.

2.3 **Services**
All qualifications, courses, assessments, examinations, training, CPD and associated services provided by I-PATH.

2.4 **Awarding Organisation**
The organisation responsible for awarding regulated qualifications, which is regulated by Ofqual.

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3. Eligibility and Entry

3.1 Some services are available only to eligible individuals, such as I-PATH Teacher Members or Approved Examination Centres.

3.2 The Entrant confirms that all eligibility requirements have been met at the point of entry.

3.3 I-PATH reserves the right to reject or void entries where eligibility requirements are not met or where inaccurate or misleading information has been provided.

4. Accuracy of Information

4.1 Entrants are responsible for ensuring that all information submitted to I-PATH is:

- accurate
- complete
- up to date

4.2 Information must be submitted in the required format using I-PATH systems and forms.

4.3 Incorrect or incomplete information may result in:

- delays
- additional fees
- incorrect certification
- voided entries

5. Changes to These Terms

5.1 I-PATH may update these Terms & Conditions from time to time.

5.2 The version in force at the time of entry will normally apply to that entry, unless:

- a change is required by law or regulation, or
- continued delivery under the original terms becomes impossible or unlawful

6. Fees, Payments and Finance

6.1 All fees are published at the time of booking and must be paid in full before examinations take place.

6.2 Payment methods accepted include:

- debit and credit card
- bank transfer (BACS)
- online link (via Stripe)

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6.3 Prices may be displayed in multiple currencies; however, British Sterling (GBP) is the reference currency.

6.4 Exchange rates are set by I-PATH and may be reviewed periodically.

6.5 Fees are non-refundable unless otherwise stated in writing or required by law.

6.6 Where refunds are agreed, they will be processed in accordance with I-PATH finance procedures.

7. Cancellations, Changes and Rescheduling

7.1 Requests to amend bookings (including dates, formats or candidates) must be submitted in writing.

7.2 Amendments may incur additional fees.

7.3 In exceptional circumstances (e.g. emergency, force majeure), I-PATH will act reasonably and proportionately, in line with the Emergency, Crisis and Business Continuity Guidance Policy.

8. Assessment, Results and Academic Judgement

8.1 All assessments are conducted in accordance with published specifications and the Assessment Policy.

8.2 Academic judgement is the responsibility of the appointed examiner(s) and is not subject to negotiation.

8.3 Clerical or procedural checks may be requested via the Enquiries of Results Policy.

8.4 Appeals may be submitted only in line with the Appeals Policy and after an Enquiry of Results has concluded where required.

9. Reasonable Adjustments and Special Consideration

9.1 Requests for Reasonable Adjustments or Special Consideration must be submitted in advance and in accordance with the relevant I-PATH policy.

9.2 Approval is not automatic and is based on published criteria and evidence.

10. Malpractice and Maladministration

10.1 All Entrants, candidates, centres and teachers must comply with the Malpractice and Maladministration Policy.

10.2 Proven malpractice or maladministration may result in:

- disqualification
- withdrawal of results or certificates

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- suspension of centre approval
- reporting to the awarding organisation

11. Awarding Organisation and Regulation

11.1 Regulated qualifications are awarded by the awarding organisation, which is regulated by Ofqual.

11.2 Final awarding decisions for regulated qualifications sit with the awarding organisation.

11.3 Data and information relating to regulated qualifications may be shared with the awarding organisation for quality assurance, audit and regulatory purposes.

12. Complaints and Customer Service

12.1 I-PATH aims to provide a high standard of customer service.

12.2 Formal complaints must be submitted in accordance with the Complaints Policy.

12.3 Complaints relating to assessment outcomes must follow the appropriate academic processes and are not handled as customer service issues.

13. Data Protection and Cyber Security

13.1 I-PATH processes personal data in accordance with data protection legislation.

13.2 Information is stored securely and handled in line with the Cyber Security Policy and Data Protection Policy.

14. Limitation of Liability

14.1 I-PATH is not liable for:

- indirect or consequential loss
- disruption caused by circumstances beyond its reasonable control

14.2 Nothing in these Terms limits liability where it would be unlawful to do so.

15. Governing Law and Jurisdiction

15.1 These Terms & Conditions are governed by the laws of England and Wales.

15.2 The courts of England and Wales have exclusive jurisdiction.

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16. Third Party Rights

16.1 No third party has any rights under the Contracts (Rights of Third Parties) Act 1999 to enforce these Terms.

17. Contact

All correspondence relating to these Terms should be directed to: info@i-path.org

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